



West Sand Lake Fire District No. 1

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WEST SAND LAKE FIRE DISTRICT BOARD OF FIRE COMMISSIONERS Organizational Meeting Minutes January 2, 2026

Treasurer Deutsch called the meeting to order at 7:00pm. Those present include Commissioners Mike Deutsch, Sue Bell, Krisina Hogle, Lyndon Ellis and David Hull. Also present were Secretary/Treasurer Deutsch, Administrative Assistant Ed Heffern, Chief Crosier, 2nd Asst Chief Frank Gazeley. Treasurer Deutsch opened the meeting requesting nominations for the position for chairman of the board. **Commissioner Ellis made a motion to nominate Sue Bell as Chairman; the motion was seconded by Commissioner Hull. All voted in favor and the motion carried.** The Treasurer turned the meeting over to Commissioner Bell.

Term appointments were discussed as followed:

- David Hull – 2026
- Lyndon Ellis - 2027
- C. Michael Deutsch - 2028
- Kristina Hogle - 2029
- Suzanne Bell - 2030

Personnel appointments were noted as follows:

- Secretary – S. Carrie Deutsch
Motion was made by Commissioner Hogle to approve the appointment for secretary, seconded by Commissioner Bell.
- Treasurer – S. Carrie Deutsch
Motion was made by Commissioner Bell to approve the appointment for treasurer, seconded by Commissioner Ellis.
- Administrative Assistant – Edward Heffern
Motion was made by Commissioner Hogle to approve the appointment for Administrative Assistant, seconded by Commissioner Bell.
- Attorney – Nicole Strippoli
Motion was made by Commissioner Bell to approve the appointment for Attorney, seconded by Commissioner Hogle.
- Custodian – Lynda Ellis

Motion was made by Commissioner Bell to approve the appointment for custodian,

seconded by Commissioner Deutsch.

The pay rates were noted as follows:

- 1) Treasurer will be paid bi-weekly as set forth in the budget \$12,706 annually. **Commissioner Bell made a motion to set the Treasurer's Salary as \$12,706. The motion was seconded by Commissioner Hogle.**
- 2) Administrative Assistant will be a salaried part time employee this year, \$730.77 paid bi-weekly (\$19,000/yr). **Commissioner Deutsch made a motion to set the Administrative Assistant's Salary as \$730.77 bi-weekly. The motion was seconded by Commissioner Hull.**
- 3) Secretary will be an hourly part time employee paid bi-weekly at an hourly rate of \$20.00 per hour. **Commissioner Ellis made a motion to approve the hourly rate of \$20.00 per hour for the Secretary paid bi-weekly based on 10-12 hours per week plus meeting nights. If a holiday is on a scheduled work day the secretary will get paid for the holiday for the full day. The Secretary will be given 2 weeks paid vacation. Sick time can be made up and if something major were to happen it will be addressed. The motion was seconded by Commissioner Hull. All voted in favor and the motion carried.**
- 4) Attorney – Nicole Strippoli, of Young Fenton Kelsey and Brown PC was counsel for the Fire District. The 2026 Contract has been received and will be signed by the Secretary and sent back to Ms. Strippoli. The hourly rate of \$285 is the same as 2025. **Commissioner Ellis made a motion to enter into a contract with Young, Fenton, Kelsey & Brown for legal services. The motion was seconded by Commissioner Bell. All voted in favor, and the motion carried.**
- 5) Custodian will be paid an annual salary of \$6,000 paid bi-weekly (\$230.77). **Commissioner Deutsch made a motion to approve the annual salary of the custodian. If the position of Station Keeper is filled, the custodian will then become the Station Keeper. Motion was seconded by Commissioner Bell. Motion carried.**

Commissioner Ellis made a motion to designate "The Times Union" as the official newspaper. The motion was seconded by Commissioner Hogle. All voted in favor and the motion carried.

Commissioner Bell made a motion to designate the official depository as Pioneer Commercial Bank. The motion was seconded by Commissioner Deutsch. All voted in favor and the motion carried.

Commissioner Hull made a motion to designate Board of Fire Commissioner Meeting Time and Location as the 3rd Thursday of every month at 19:00 hrs at the West Sand Lake Fire Station. The motion was seconded by Commissioner Ellis. All voted in favor and the motion carried.

The elected Line Officers were noted as follows:

- a. Chief – Lee Crosier
- b. 1st Assistant Chief – Frank P. Gazeley Jr.
- c. 2nd Assistant Chief – Vacant
- d. 1st Captain – Dan Hogle
- e. 2nd Captain – vacant
- f. 3rd Captain - vacant
- g. 1st Lieutenant – Daniel McShane
- h. 2nd Lieutenant – Alyssa Maiello
- i. 3rd Lieutenant – Jarod Hogle
- j. Captain of Fire Police – Joe Verrastro
- k. Lieutenant of Fire Police – Linda Ellis

Commissioner Hogle made a motion to approve Lee Crosier as Chief and note the cast of line offices as presented, Commissioner Deutsch seconded the motion and the motion carried.

The elected Company Officers were noted as follows:

- a. President – Jarod Hogle
- b. Vice President – Beth Hull
- c. Recording Secretary – C. Michael Deutsch
- d. Financial Secretary – Linda Ellis
- e. Treasurer – Lloyd Fox
- f. Sergeant - at Arms – Alyssa Maiello
- g. Board of Directors – Lloyd Fox (1 year), Dennis Sinnott (3 years) and Ed Heffern (2 years).

Commissioner Hull made a motion to approve the review of Fire Company officers, seconded by Commissioner Ellis. Motion carried.

The list of Safety Officers was received from the chief as follows:

- a. #1 Kelly Paslow
- b. #2 Dave Toftegaard
- c. #3 Beth Hull
- d. #4 Dave Hull

The list of officers for the West Sand Lake Volunteer Fire Company Ladies and Junior Auxiliary was reviewed as follows:

- a. President – Carrie Deutsch
- b. 1st Vice President – Carla Wagner
- c. 2nd Vice President – Vacant
- d. Recording Secretary – Cara Tavella
- e. Financial Secretary – Shirley Pasquariello
- f. Treasurer – Catie Bell
- g. Sergeant– at–Arms – James Blowers
- h. Historian – Rhonda Smith

- i. Chaplain – Sue Tarbox

Commissioner Ellis made a motion to acknowledge the Ladies Auxiliary. The motion was seconded by Commissioner Deutsch. All voted in favor and the motion carried.

Drivers, pump operators and SCBA qualified personnel as presented by Chief Crosier.

Commissioner Deutsch made a motion to approve the list of drivers; the motion was seconded by Commissioner Ellis. All voted in favor and the motion carried.

Vendors:

- Firematic Supply – large apparatus repairs
- Quinn's Motor Co – small apparatus repairs
- BoundTree – EMS supplies
- Safety First – Hose & Ladder testing
- Stark Tech – Generator Maintenance
- Plymovent – Exhaust system for trucks
- Ed McMahon – Electrician
- Mirabito – Heating & Air Conditioning
- Quest Plumbing – Plumbing
- Hart's Fuel – Fuel Oil Only
- Main Care – Propane service
- MES – Air Bottle Testing
- Jerome Fire - ?
- Mangoine – Security Cameras & fob entry system
- WEX – Motor Fuel
- Access Health – FF Physicals
- Elliott Enterprise – Gear Testing

Procurement Policy:

Commissioner Bell made a motion to table the purchasing policy until the January meeting. Commissioner Hull seconded the motion. All voted in favor and the motion carried.

Good and Welfare – The board member's responsibilities were noted as follows

Commissioner Ellis – Apparatus and Equipment

Commissioner Hogle – Public relations, Web Site and records retention.

Commissioner Deutsch – liaison to company and auxiliary, and Buildings & Grounds.

Commissioner Bell – Personnel, Finance and Administration

Commissioner Hull – Building and Grounds

Next Regular Board of Fire Commissioner Meeting is Thursday January 15, 2026 at 7:00pm

Commissioner Hogle made a motion to adjourn at 7:37pm. The motion was seconded by Commissioner Ellis. All voted in favor and the motion carried.

Respectfully Submitted

S. Carrie Deutsch
Fire District Secretary