

**- April 16, 2026, Regular Meeting
West Sand Lake Board of Fire Commissioners**

The regular meeting of the West Sand Lake Board of Fire Commissioners was called to order at 7:03 pm by Commissioner Bell. Those present were Commissioner Bell, Commissioner Deutsch, Commissioner Ellis, Commissioner Hogle and Commissioner Hull. Chief Crosier, Assistant Chief Hogle, Ed Heffern, Administrator as well as Secretary Poirier & Treasure Deutsch.

Landscaping Bids:

Commissioner Deutsch made a motion table these until the Buildings and Grounds portion of today's meeting, seconded by Commissioner Ellis. Motion carried.

Treasurer's Report:

Building Account	\$1,353,155.01	General Checking Acct	\$ 5,499.36
Equipment Account	\$ 808,450.79	General Savings Acct	\$ 847,681.00
Total All Accounts: <u>\$3,015,164.03</u>			

Emergency Purchase Orders between meetings:

Firematic - Oil Leak 43-6 NTE \$2,000.00.

Commissioner Ellis made a motion to approve the Emergency PO NTE \$2,000.00, seconded by Commissioner Hull. Motion carried.

The balance of the LOSAP Schwab One Brokerage account as of 02-28-2026 was \$1,146,201.46.

Budget Report:

Treasurer made new category under Capital Outlay – Building Improvements/New Furnace.

Office Supplies/Equip/Postage Current amount seems inaccurate will look into and report back next meeting.

Snow Removal came over \$10,000.00 budget. Will leave that as is for now.

Fire station Rec Room electrical repair quote. Need a PO for the repairs. This was tabled to Buildings and Grounds portion of today's meeting.

2026-2027 Oil prepay. Received current usage for 2025-2026 from Hart's Fuels. To date the Hall used 2012 gallons There is still a credit of \$711.00 that will probably cover April and May. Old Joe Used 410 Gallons to date. Credit remains \$946.00. Hart. Prepay contract due by May 1, 2026. Treasurer researched other oil suppliers. Mirabito & John Ray stated that it is too early to discuss prepay. Mirabito mentioned that there is a Rensselaer County puts out to bid for fuel oil. The Fire District has to be a political subdivision. If it is then the district can piggyback off the contract that should give the district the best rate over any supplier because the rate has been shopped. I have received the information and if the board is in agreement, the district can go in this direction. This would be good until next July. \$.19 to the current posted price. A prepay is not made for this it is paid per delivery. Mirabito stated that this is going to be a better price than any prepaid rate they can offer. An account would be opened up with Mirabito for oil and let them know that the district will be piggy backing with the Rensselaer County political subdivision pricing.

Commissioner Ellis made a motion that the district go with the Rensselaer County Contract for heating oil, seconded by Commissioner Deutsch. Motion carried.

Invoice was submitted for Wicked Smart for July 2025 \$112.00. Invoices need to go to the Treasurer's e-mail box only. Treasurer does have a WSLFD Treasurer mailbox, this has to be used and all invoices need to be sent there. For all future invoices please request that they are emailed to the WSLFD Treasurer.

Commissioner Ellis made a to accept the Treasurers report seconded by Commissioner Hull. Motion carried.

Secretary's report:

The secretary provided the minutes for the regular meeting March 19, 2026. ***Commissioner Ellis made a motion to approve the minutes, seconded by Commissioner Deutsch. Motion carried.***

Calander: BBQ's will be held on 04/26/25 & 05/28/2026

Records Retention Project – Vouchers to be shredded. The district could purchase a new shredder before the project is completed for the price of \$544.87, or we can contract a shredding company to drop off bins for the price of \$60.00 per drop off.

Commissioner Ellis made a motion to contract the shredding company NTE \$60.00 per bin drop off, seconded by Commissioner Deutsch. Motion carried.

Commissioner Ellis made a motion to approve the Secretary report, seconded by Commissioner Hull. Motion carried.

Administrative Assistant Report:

Nothing Huge to report. New System is working well.

Commissioner Hull made a motion to approve the Administrators' report, seconded by Commissioner Ellis. Motion carried.

Chief Report:

Administrative Updates

- Officers have been provided with sign-in access for the officer computer. They were advised to contact Carrie if an authorization code is required.
- The fire alarm system has been installed in the firehouse. Primary contacts for the alarm company are Chief Lee Crosier, Dave Hull, and Dan Hogle.

2. Apparatus, Equipment, and Maintenance

- Hose and ladder testing has been completed with **no failures** reported.
- SCBA inspections and repairs have been completed. Two packs required service, and one leaking bottle was sent out through MES, repaired, and returned to service.
- Several SCBA bottles were identified as overdue for hydrostatic testing and will be sent out.
- Car 1 received an oil change and tire rotation at Quinn's.
- Car 1 requires service at Bear-Com for emergency lighting repair; the lower emergency running board lights are not functioning.

Commissioner Deutsch made a motion for a PO BEARCOM Car 1 Running Board Lights NTE \$1000.00, seconded by Commissioner Hull. Motion carried.

- Car 3 was sent for evaluation of the shocks. Chief Hogle will provide further details.
- 43-9: Replacement part is still scheduled for delivery in May.
- 43-6 is leaking fluid between the front tires originally, we had thought it was oil pan.

3. Personnel and Training

• **Driver Qualification Requests:**

- Alyssa Miaello has completed required hours, road course, and EVOC testing for the small trucks.
- Request approval to add Rick Roehr to the R-43 driver list, as he has completed all required training and road course components.

Commissioner Bell made a motion to approve the drivers to the assigned apparatus as per chief's request, seconded by Commissioner Deutsch. Motion carried.

• **Upcoming Training:**

- A training seminar will be held at Shaker Road on April 25, 2026. Topics include:
 - "Just Passing Through" – tanker trucks and hazardous vehicles
 - Building a successful Explorer Post
 - UAV/Drone operations
 - Registration fee: \$15.00 per person
 - Request approval for up to five members to attend

Commissioner Bell made a motion to approve up to 5 members to attend training, seconded by Commissioner Deutsch. Motion carried.

- A check in the amount of \$200.00 is requested for Pittstown Fire Department training scheduled for this weekend (previously approved).

4. Equipment Purchases and Inventory

- Recently ordered and received:
 - Two folding traffic barriers
 - Two LDH straps
 - Four LED ground lights
- **Pending Purchase Requests:**
 - Structural firefighting boots (size 15) for Kevin Pelitera (three quotes obtained; unavailable locally)

Commissioner Ellis made a motion to for a PO for the Firestore/Pioneer Card size 15 firefighting boots NTE \$200. seconded by Commissioner Hull. Motion carried.

- 125 GPM foam inductor with dial and 1½" rigid base for the Rescue

Commissioner Deutsch made a motion for a PO Firesafety USA /Pioneer Card to purchase 125 GPM Inductor and 20 gallons of foam NTE \$750.00, seconded by Commissioner Ellis. Motion carried.

- 20 gallons of Class B foam

Commissioner Deutsch made a motion for a PO Firestafety USA /PioneerCard to purchase 20 Gallons of Class B foam NTE \$750.00, seconded by Commissioner Ellis. Motion carried.

- 3 step Little Giant fiberglass ladder.

Commissioner Ellis made a motion for a PO Northern Tool to purchase 3 step Little Giant fiberglass ladder NTE \$250.00, seconded by Commissioner Hull. Motion carried.

- Battery Operated Vent Saw

Commissioner Deutsch made a motion for a Fire Penny to purchase Battery Operated Vent Saw NTE \$5,000.00, seconded by Commissioner Ellis. Motion carried.

- SCBA System compressor – preventative maintenance.

Commissioner Deutsch made a motion for a PO to MES for SCBA preventative maintenance NTE \$1797.00, seconded by Commissioner Ellis. Motion carried.

- Lumber Rough Cut two-dimension hemlock

Commissioner Hull made a motion for a PO to Drumms Sawmill/Pioneer Card Schuylerville for rough cut two-dimension hemlock NTE \$500.00, seconded by Commissioner Ellis. Motion carried.

- Webbing - Handles for carrying – US Cargo Control \$34.88 per strap

Commissioner Bell made a motion for a PO to US Cargo Control/Pioneer Card, to purchase carrying straps NTE 100.00 seconded by Commissioner Ellis. Motion carried.

Commissioner Bell made a motion to approve Treasurer's request for a Pioneer card for Car 3 with a credit line NTE \$2,000.00, seconded by Commissioner Ellis. Motion carried.

- Quinn Motor Car – Car 3 New Shocks, Struts and Alignment.

Commissioner Ellis made a motion for a PO to Quinn Motor Car for Car 3 shocks, struts and alignment, to NTE \$1500.00 seconded by Commissioner Hull. Motion carried.

- Pivot Tool for Rescue Truck MES is the cheapest \$187.00

Commissioner Ellis made a motion for PO to MES for Pivot Tool for the Rescue Truck to NTE \$187.00 seconded by Commissioner Hull. Motion carried.

- Bonded Concrete to donate Jersey Barriers as long as the area is leveled out.
- Walked the property with Bonded Concrete to back fill the hydrant again with the assistance of a diver.
- Bonded Concrete will be installing a Water fill site 4 inch line for emergency use only.

5. Grants and Funding Efforts

- With assistance from Kevin Pelitera and a district resident with lobbying experience, efforts are underway to secure state funding for communications equipment, including portable radios and alerting monitors.
- Letters of support have been submitted to:

- Jake Ashby
- Scott Bendett
- Josh Riley
- Ken Harrington
- Steve McLoughlin
- Rensselaer County Fire Advisory Board

6. District Matters

- A discussion was held with a resident in the district extension regarding removal of a hydrant from their pond.
- The plan is to cut the pipe below grade to remove the hydrant.
- The resident requested that the area be backfilled and reseeded following removal of the hydrant.

Commissioner Ellis made a motion for a PO Home Depot to purchase grass seed and topsoil NTE \$300.00, seconded by Commissioner Deutsch. Motion carried.

Commissioner Ellis to approve the chief's report. Seconded by Commissioner Deutsch. Motion carried

Communications:

FASNY Training Symposium, CAFDA Bulletin

Company Report:

- Page in memory of Gary Daus.
- Applications for Auxiliary to be Associate Members..
- Poestenkill for the banquet – this has been scheduled for January 16, 2027
- Fire Department picnic to be held at East Greenbush's Pavillion. Details to follow.

Building & Grounds:

- Discussion was held on the service of all the fire station garage doors. Quote of \$725.00 from *All Type Professional Door Service Inc* was presented.

Commissioner Ellis made a motion for payment to All Type Professional Door Service Inc. for station Garage door inspection NTE \$725.00, this will be vouchered for May expenses, seconded by Commissioner Hull. Motion carried.

- Fire Department Rec Room Electrical. An invoice was presented by Rick Reohr to Thorpe Electric Supply for the parts required to do the electrical repairs in the basement in the amount of \$418.78. He will donate his time to do the repairs he is requesting a letter noting the donation of \$500.00 for his time for tax purposes. A discussion was done and it was determined that the fire district will pay for the electrical supplies, but the fire department would need to write the letter since they are a 401C3.

Commissioner Ellis made a motion for PO to Thorpe Electric Supply parts for Rec Room electrical repairs NTE \$418.78, this will be vouchered for May expenses, seconded by Commissioner Hull. Motion carried.

- Lawn Maintenance – Received two quotes for landscaping and hydrants Golden Touch Landscaping \$15,954.00 and Tucker's Lawn Care \$18,950.00. After discussion it was decided to go with the lowest bid of Golden Touch Landscaping.

Commissioner Deutsch made a motion to sign the contract with Golden Touch Landscaping, seconded by Commissioner Hull. Motion carried.

- Discussion was held in reference to the supply closet in the fire hall being locked and only accessible by the custodian. Options were that a duplicate key be hung or be given to someone in the department so that the members can access the supplies if necessary or leave the door unlocked. It was determined that the supply closet is no longer to be locked.
- Need to purchase new vacuum cleaners.

Commissioner Deutsch made a motion for PO to Home Depot NTE \$600.00, to purchase new vacuum cleaners, seconded by Commissioner Ellis. Motion carried.

OLD BUSINESS:

- McNeil Insurance Co. – Paid Claim for gear. To date MES have not invoiced for the replacement gear.

NEW BUSINESS:

- Planet Fitness – Currently have YMCA this is not convenient for all members and cost \$48.00 a month per member. Planet Fitness is 24 hours. A discussion was made if either or can be offered. Planet Fitness is \$25.00 per month. Do we want to offer to the members as an alternative, but they would have to show that they are using the facility. Information is going to be mailed to the Treasurer to get an account set up.

Commissioner Ellis made a motion to offer either the YMCA or Planet Fitness to the members, seconded by Commissioner Hull. Motion carried

Purchase Orders:

1. Purchase Order to Shredding Company NTE \$60.00 per bin drop off
2. Purchase Order to Bearcom NTE \$1000.00 for repair of Car 1 Running Board Lights
3. Purchase Order to Firestore/Pioneer Card NTE \$150.00 for Size 15 firefighter boots
4. Purchase Order to Fire Safety USA/Pioneer NTE \$750.00 for 125 GPM Inductor
5. Purchase Order to Fire Safety USA/Pioneer NTE \$750.00 for 20 Gallons of Class B Foam
6. Purchase Order to Northern Tool NTE \$250.00 for 3 Step Little Giant Ladder
7. Purchase Order to Fire Penny NTE \$5,000.00 for Battery Operated Vent Saw.
8. Purchase Order to MES NTE \$1,797.00 for SCBA System preventative maintenance.
9. Purchase Order to Drumms Sawmill/Pioneer Card NTE \$500.00 for Rough-cut two-dimension hemlock
10. Purchase Order to US Cargo/Pioneer Card NTE \$100.00 for webbing for carrying handles
11. Purchase Order to Quinn Motor Car NTE \$1,500.00 for Shocks, struts and alignment – Car 3
12. Purchase Order to MES NTE \$187.00 for Pivot tool for the Rescue Truck.
13. Purchase Order to Home Depot NTE \$300.00 for grass seed and topsoil

14. Purchase Order to All Type Professional Door Service Inc. NTE \$725.00 for Fire Station Garage Door Inspection, Service and Minor repairs.
15. Purchase Order to Thorpe Electric Supply NTE \$418.78 for Electrical parts for repairs in the Rec Room
16. Purchase Order to Home Depot NTE \$600.00 for vacuum cleaners.

GOOD & WELFARE:

Succession Planning workshop – TBD Due to the current commitments on the calendar the next meeting has yet to be scheduled.

Next regular Board meeting 05/21/2026 @ 7pm

Battalion Chiefs Meeting will take place here on May 20, 2026, at 7:00 PM

AUDIT BILLS: Commissioner Deutsch made a motion to approve all bills as presented seconded by Commissioner Hogle. Motion carried.

EXECUTIVE SESSION: - Time In: 8:35 PM Time Out: 9:20PM

Matter of a personnel issue was discussed. A Letter will be written from the Board of Commissioners, the Fire Department and the Ladies Axillary and be sent by each entity to the employee with their determination based on the outcome of the Executive Session.

Commissioner Hull made a motion to adjourn at 9:25 pm, seconded by Commissioner Deutsch. Motion carried.

*Respectfully Submitted,
Joanne Poirier
Fire District Secretary*