

June 18, 2026, Regular Meeting West Sand Lake Board of Fire Commissioners

The regular meeting of the West Sand Lake Board of Fire Commissioners was called to order at 7:08 pm by Commissioner Bell. Those present were Commissioner Bell, Commissioner Deutsch, Commissioner Ellis, Commissioner Hogle and Commissioner Hull. Chief Crosier, Assistant Chief Hogle, as well as Secretary Poirier & Treasurer Deutsch.

Treasurer's Report:

Building Account	\$1,307,596.78	General Checking Acct \$	7,340.41
Equipment Account	\$ 808,721.06	General Savings Acct \$	761,535.11
Total All Accounts:	<u>\$2,885,193.36</u>		

The balance of the LOSAP Schwab One Brokerage account as of 5/30/26 was \$1,274,170.20.

Emergency Purchase Orders issued between meetings: Garrison – Holmatro Tool Repair NTE \$1,900.00.

Commissioner Hogle made a motion for approval of the Emergency PO to Garrison NTE \$1,900.00 for repair of the Holmatro Tool, seconded by Commissioner Ellis. Motion carried.

The Treasurer requested the board set up 3 Budget Workshops: 07/20/26, 08/17/26 & 9/14/26. Meetings are scheduled to begin at 7:00 PM.

Vital Shred- Bin has not been delivered. Received a monthly invoice. Contacted Vital Shred. Issue resolved bin to be delivered tomorrow. (06/19/26) First Pick up will occur 07/15/26 and then on the 4th Wednesday of the month. Hoffman Car Wash – Monthly Membership Cancelled – requested credit be applied to Pioneer -Visa Card.

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FYI to Chiefs and Administrator. When accounts are set up please do not use your email, use the treasurer email so all notifications and invoices are mailed directly to the treasurer's email address.

Commissioner Ellis made a motion to accept the Treasurer report, seconded by Commissioner Hull. Motion carried.

Secretary's report:

The secretary provided the minutes for the regular meeting May 21, 2026.

Commissioner Ellis made a motion to approve the minutes, seconded by Commissioner Hogle. Motion carried.

Calendar: BBQ's will be held on 06/25/2026 & 07/30/2026. Revision requests were made for the calendar. These will be added and a revised calendar will be sent to the Board of Fire Commissioners with the minutes.

Permissive Referendum for Professional Services NTE \$125,000.00 voted on at the May board meeting was put in the paper on 06/08/26. Thirty days will end on 7/8/26.

Commissioner Ellis made a motion to approve the Secretary report, seconded by Commissioner Hull. Motion carried.

Administrative Assistant Report: Absent – No report provided.

Chief Report:

The Town Chiefs met this month and have agreed to begin pooling resources for future purchases whenever practical. In addition, the departments will be participating in joint drills and social events to strengthen working relationships and improve interoperability among our neighboring agencies.

The Taborton Fire Department has been added to our first-alarm assignment for structure fires. Their primary role in these responses will be to provide a water supply source when needed.

I attended the New York State Chiefs' Conference and Expo in Syracuse on Saturday. While it provided an opportunity to network and review available equipment and services, I found the event somewhat limited in scope. In fact, the travel time exceeded the time required to walk through the exhibits.

Upcoming Events

- Fourth of July Parade in Berlin
- July 11th – 250th Celebration Day Parades in Poestenkill and Sand Lake

Membership

We welcome two new members who were approved at the last meeting:

- Joshua Finkle
- Jordon Daniels

Jordon has already completed his physical examination and onboarding process and joins us with previous experience from West Ghent. Joshua has completed the required online training and is currently working on completing his physical examination. Once completed, he will be issued department gear and begin active participation.

Commissioner Hogle made a motion to approve the New Active Members, seconded by Commissioner Deutsch. Motion carried.

Request to purchase three Station Uniforms NTE \$500.00 from Wicked Smart.

Commissioner Ellis made a motion for a PO to Wicked Smart NTE \$500.00 to purchase a 3 Station Uniforms, seconded by Commissioner Hull. Motion carried.

Recognition

Jarod Hogle was selected as Member of the Month in recognition of his dedication and contributions to the department.

Operations

Request for PO to Quinns Motor Car R-43 NTE \$300.00 for exhaust pipe to be cut at the correct angle to fit the Plymovent system.

Commissioner Bell made a motion for a PO to Quinns Motor Car R-43 NTE \$300.00 for exhaust pipe to be cut at the correct angle to fit the Plymovent system, seconded by Commissioner Ellis. Motion carried.

Request for PO to Plymovent NTE \$500.00 for R-43

Commissioner Bell made a motion for a PO to Plymovent NTE \$500.00 for exhaust system cup/part to fit exhaust pipe R-43, seconded by Commissioner Ellis. Motion carried.

Operationally, the department has remained very busy. In addition to handling our own incidents, we have responded to numerous mutual aid requests throughout the area. The continued increase in fire-related activity highlights the importance of maintaining staffing, training, and strong working relationships with neighboring departments.

After learning about the Menands Fire Station fire (started by iPads) the Chief discussed the need to install a Fire Alarm System for our Fire Station. Chief requested a quote from Capital Security who installed the fire alarm system in the hall.

Commissioner Ellis made a motion for a Permissive Referendum to allocate funds from the Capital Reserve Fund NTE \$15,000.00 for Capital Security and Ed McMahon to install Fire Alarm System in the fire station, motion was seconded by Commissioner Deutsch.

IT IS HEREBY RESOLVED by the Board of Fire Commissioners of the West Sand Lake Fire District; that

WHEREAS, the Board of Fire Commissioners have entered into a contract to purchase a Fire Alarm System for the Fire Station; and

WHEREAS, the Board of Fire Commissioners have heretofore established a Capital Reserve Fund to be used for building improvements and repairs for buildings currently owned by the West Sand Lake Fire District; and

WHEREAS, the estimated total cost for the new Fire Alarm System Fifteen thousand dollars (\$15,000.00) Dollars; and

WHEREAS, there is currently in the aforementioned Capital Reserve Fund a sum of money in excess of Fifteen thousand dollars (\$15,000.00);

IT IS HEREBY RESOLVED, by the Board of Fire Commissioners at its scheduled meeting on June 18, 2026, to transfer from its Capital Reserve Fund the sum Fifteen thousand dollars (\$15,000.00) for the purposes of paying for the new Fire Alarm System for the Fire Station; said Resolution being adopted subject to a Permissive Referendum pursuant to Section 6-g of the General Municipal Law.

Commissioner Bell; Aye
Commissioner Ellis; Aye
Commissioner Deutsch; Aye
Commissioner Hogle; Aye
Commissioner Hull; Aye

The motion carried unanimously.

Communications:

FASNY Training Symposium, CAFDA Bulletins. Invitation from Alert Hose Co No1 Adams MA for 150th Anniversary.

Company Report:

- 2 New Associate Members – Kyle Snyder and Jamie Blowers - Waiting 30 days
- Firefighter of the Month – Jarod Hogle.
- Honorary Member Hunter Edmund child with Brain Cancer – The department has taken him to our events.
- Fire Department picnic is scheduled for July 26th at East Greenbush Fire Department's Pavillion. Need to sign up to attend.
- Poestenkill for the banquet – this has been scheduled for January 16, 2027.
- Annual Award presented to an Averill Park High School Senior Zoe Smith.
- Members that attended the EMT class have passed the practical section of the final examination and will be moving forward to the written examination. Study sessions for the written examination are scheduled for 6/22 & 6/29 in the fire hall.
- Ice Machine Maintenance was completed.
- Auxiliary will begin painting the kitchen.
- New by-laws committee will be set up.
- Trying to find an alternative bid to fix up the Mack to be parade ready. The current bid is \$3,000.00 to repair Mack.
- Sold no longer used equipment. Establish a new account to deposit funds from this sale and any additional sale of equipment.

Building & Grounds:

Side parking lot has been sealed and striped.

Received Quote from Adirondack Basement for \$3,165.36 the Fire Hall Ramp repair due to drop in level of the concrete ramp. Commissioner Hull contacted Concrete Team and Concrete Solutions. Received no response.

Commissioner Hogle made a motion for a PO to Adirondack Basement Systems NTE \$3,500.00 for repair of the Fire Hall ADA ramp seconded by Commissioner Ellis. Motion carried.

Commissioner Hogle mentioned that at a previous meeting it was discussed getting a committee together to identify what repairs are urgent so that they can be addressed. Perhaps this should happen soon so these items can be identified and added to the budget.

Commissioner Bell stated that Chief Crosier, Asst Chief Gazeley and herself have a meeting scheduled with the professionals for the fire station. In the reports from the last 3 building projects lists of necessary repairs that need to do to the fire Hall. Do we want to look around for a structural engineer to give us a non-bias assessment of what repairs need to take place in the fire hall? It was mentioned during the discussion, perhaps then engineers that are looking at the fire station could also look at the fire hall and give the commissioners their recommendations. This will be discussed at the next meeting with the professionals to see if they are interested and available.

East Side of Fire Hall Requires Roof Repair. Will contact Phelps Bros for an estimate.

A discussion was held on firefighter retention and training.

OLD BUSINESS: A discussion was held on the status of the letter to be sent to then State on when the scene of the 43 Mall fire would be released for clean-up. It was determined that there was miscommunication on who was to send out the letter and the letter was not sent. However, Chief Crosier reported that it has been determined that the fire was caused by an electrical malfunction. That is all that the state will reveal at this time. The final report is pending as the state has few other fire reports ahead of this one to complete. The scene has been released, and the area is currently in the process of being cleaned up.

NEW BUSINESS: Firefighter Alyssa Maiello received a bill from Sand Lake Ambulance for \$1,500.00 for rehab during the 43 Mall Fire. Chief Crosier spoke to the billing department and requested that this be written off. Billing representative stated to Chief Crosier that this was also billed to Workers Comp and the claim has been paid.

A discussion was held about this matter. It was determined that the Board of Fire Commissioner's attorney be contacted and the following items be put before the attorney for legal determination.

1. Can Sand Lake Ambulance bill for rehab at a fire scene?
2. Can Sand Lake Ambulance start a Workers Comp Claim and subsequently bill Workers Comp without the approval of the Board of Fire Commissioners?
3. Can the Board of Fire Commissioners be held liable for mutual aid fire departments rehab at a fire scene?

Purchase Orders:

1. Purchase Order to Wicked Smart NTE \$500.00 to purchase a 3 Station Uniforms
3. Purchase Order to Quinns Automotive R-43 NTE \$300.00 for exhaust pipe to be cut at the correct angle to fit the Plymovent system.
4. Purchase Order to Plymovent NTE \$500.00 for exhaust system cup/part to fit exhaust pipe R-43.
5. Purchase Order to Adirondack Basement Systems NTE \$3,500.00 for repair of the Fire Hall ADA ramp.

GOOD & WELFARE:

Succession Planning workshop –Scheduled for 07/09/26

Next regular Board meeting 07/16/2026 @ 7pm

AUDIT BILLS: Commissioner Deutsch made a motion to approve all bills as presented seconded by Commissioner Ellis. Motion carried.

EXECUTIVE SESSION:

8:40 PM - Commissioner Bell made a motion to go into Executive Session for a personnel matter to discuss the need for further action, seconded by Commissioner Deutsch. Motion carried.

8:59 PM – Out of Executive Session.

The executive session was to discuss a personnel issue. No action was taken, but may require action in the future.

Commissioner Ellis made a motion to adjourn at 9:05 pm, seconded by Commissioner Deutsch. Motion carried.

*Respectfully Submitted,
Joanne Poirier
Fire District Secretary*