

- **March 19, 2026 Regular Meeting**
West Sand Lake Board of Fire Commissioners

The regular meeting of the West Sand Lake Board of Fire Commissioners was called to order at 7:00 pm by Commissioner Bell. Those present were Commissioner Bell, Commissioner Deutsch, Commissioner Ellis, Commissioner Hogle and Commissioner Hull. Chief Crosier, Assistant Chief Frank Gazeley, Ed Heffern, Administrator as well as Secretary Poirier & Treasure Deutsch.

Treasurer's Report:

Building Account	\$1,352,925.18	General Checking Acct	\$ 38,475.35
Equipment Account	\$ 808,313.48	General Savings Acct	\$ 847,531.02
Total All Accounts: <u>\$3,047,876.50</u>			

Emergency Purchase Orders between meetings: None

The balance of the LOSAP Schwab One Brokerage account as of 01-31-2026 was \$1,197,014.03.

Budget Report:

New Furnace to be listed under Building Improvements. After a discussion, it was agreed upon to make a separate line-item Station – Furnace.

Web Posting – Negative Balance no budget for this. After discussion it was agreed upon to take the funds from software maintenance.

Harts Fuels – Prepaid contract came. Just received did not have time to contact to get total usage amounts for last year. After discussion the treasurer will contact other local heating oil companies to see if they can beat the offer made by Harts. The decision has been tabled until the April board meeting as the decision to continue with Harts does not have to be in until May 1st.

Hoffman Car Wash Quotes received. Treasurer will contact and set up account.

Commissioner Ellis made a motion to approve the Treasurer's report, seconded by Commissioner Hogle. Motion carried.

Secretary's report:

The secretary provided the minutes for the regular meeting February 26, 2026. ***Commissioner Ellis made a motion to approve the minutes, seconded by Commissioner Hull. Motion carried.***

Permissive Referendum: Smoke & Heat Detector System for Fire Hall published 03/05/2026 & Station Furnace published 03/13/2026.

Lawn Maintenance Ad- Published 03/05/2026- Bids will be accepted until the April Board Meeting 04/16/2026

BBQ's will be held on 03/26/25 & April 23,2026

Commissioner Ellis made a motion to approve the Secretary report, seconded by Commissioner Hull. Motion carried.

Administrative Assistant Report:

Up to Date on call reports and orders requested by the chief.

Commissioner Hogle made a motion to approve the Administrators' report, seconded by Commissioner Hull. Motion carried.

Chief Report:

Purchase Requests:

- **Helmet Shield Request**

Approval requested to purchase a helmet shield for D. Hogle Car 3.

- Vendor: Witmer Public Safety (The Fire Store) Payment Method: Pioneer Card (NTE): \$150.00

Commissioner Ellis made a motion to issue a PO to Pioneer Card for The Fire Store NTE \$150.00, seconded by Commissioner Hull. Motion carried.

- **Apparatus 43-6 Repairs**

Request to proceed with completion of repairs to unit 43-6

Commissioner Hogle made a motion to issue a PO to Firematic Supply for the remainder of the repairs to be done on 43-6 NTE \$5,000.00, seconded by Commissioner Deutsch. Motion carried.

- **SCBA / Bottle Repairs**

SCBA units and bottles require maintenance and repair to ensure continued compliance and readiness.

Commissioner Bell made a motion to issue a PO to MES for two brackets, packs & bottles NTE \$1,000.00 seconded by Commissioner Hogle. Motion carried.

- **LDH Straps:**

- Request to purchase of two (2) LDH straps at a of cost of \$77.25 each.

Commissioner Hogle made a motion to issue a PO to Pioneer Card (Fire Rescue Store) NTE \$250.00, seconded by Commissioner Ellis. Motion carried.

- Purchase out of service tags at a cost of \$50 from Amazon

Commissioner Ellis made a motion to for a PO for use of Amazon Card NTE \$50.00, seconded by Commissioner Hull. Motion carried.

- Purchase 4 LED scene lights Grainger NTE \$350 from Home Depot.

Commissioner Bell made a motion to for a PO for use of Home Depot car NTE \$350.00, seconded by Commissioner Ellis. Motion carried.

- **Facility Maintenance**

- Clean-out of catch basin in apparatus bays required

3. Equipment Status

Holmatro Tools

Status update requested regarding the sale of Holmatro tools. Further direction or timeline needed. A discussion was held and the list of SPECS for the Holmatro tools were requested so that they may be posted on Facebook, etc. to see if a buyer can be located to purchase.

4. Personnel & Membership

- **Driver Authorization**

Request to add Jarod Hogle to the approved drivers list for small trucks.

Commissioner Ellis made a motion to approve fire fighter Jarod Hogle to be approved to drive small trucks. seconded by Commissioner Hull. Motion carried.

- **Background Checks**

A third-party provider is needed to conduct comprehensive background checks, as RSCO currently only performs arson-related screenings.

After some discussion, it was decided to use Assure Hire. They have a \$100 set up fee and then charge \$30 per background check. There was discussion on where the funds will be coming from for the individual background checks. Assistant Chief Gazeley stated he was going to bring this up at the next fire company to see if they will cover the cost for Associate and Auxiliary members. He will report back at the April board meeting.

Commissioner Deutsch made a motion to issue a PO on the Chase card for Assure Hire NTE \$100.00 for the startup fee. He also included his motion to add this service of \$30 per background checks the list of exclusions from Purchase Orders. Seconded by Commissioner Ellis. Motion carried.

5. Operations & Readiness

- **Gear Inspection**

Annual gear inspection has been completed. All equipment passed inspection, with minor repairs performed on several turnout sets.

- **Communications Upgrade**

A radio has been installed in the recreation room to support standby crews and improve internal communication.

- **Hose and Ladder testing** went very well all passed with NO failures. Special Thank you to Poestenkill FD for sending Tanker 27 due to 43-9 OOS.

Lee reported that he, Frank and Dan met with Jay Wilson, fire investigators with the insurance agency and a couple of their investigators in reference to the 43 Mall Fire. They are stating that I will be receiving paperwork shortly to be completed they are waiting for OFPC to give them their final determination. At this point they are deeming it as an electrical fire.

Jay Wilson approached me and he will contact the DOC in reference to adding a hydrant in the pond outback if Bonded Concrete allows. Whether it will be pressurized or not is still to be determined at later date. This is still in the infancy stage.

Commissioner Ellis to approve the chief's report. Seconded by Commissioner Hogle. Motion carried

Communications:

FASNY Training Symposium, CAFDA Bulletin- Information given to the Chief.

Company Report:

Received a new member application. Rec room was used for the Super Bowl party and the March meeting. The next two department meetings (April & May) have been moved to the first Tuesday of the month. The chief sent out thank you letters to the businesses' donations at the time of the 43 Mall fire. Letter also sent to John Vooris to thank him for his assistance he was very helpful but gently reminded him that at the time he was not covered under the department insurance while operating at the scene.

Building & Grounds:

- Spectrum Environmental Assoc Inc. - Lead Report found lead in one or more layers of paint on the siding and trim. At the present time the Board generally agreed that no further action be taken at this time.
- Station Furnace replacement has been completed. Thank you to Commissioner Hull for his time during the installation.
- Ceiling stairwell drywall fell down. It was saturated due to a roof ice jam. This area needs to dry out estimates will be needed to have the ceiling & walls repaired. Upon examination the direction of the down spouts need to be revised to prevent this recurring in the future.
- Need to set up a committee to make a plan to determine what repairs need to be done in the fire hall and fire station. Once a list of repairs is determined, the committee will prioritize the repair items. There was a list used for Open Meetings regarding new Station that should be located to use as a starting point.
- Hart's Fuel – Emergency PO for the fire hall furnace running out of oil was approved. The invoice from Mirabito was received for the emergency service call. A discussion took place on who would be responsible for the invoice. It was decided to send the invoice to Hart Fuel to see if they will take responsibility for the invoice. Not knowing what the outcome of sending the invoice to Harts Fuel. Treasurer was requested to pay the invoice to Mirabito for the emergency service call.

OLD BUSINESS:

- McNeil Insurance Co. – 2026-2027 Policy was sent to all board members for review.

NEW BUSINESS:

- PRC Number - NYSDOL - Prevailing Wages (New Wage Schedule) – A discussion was held on the PRC number requirement. At the time the vendor is hired a PRC number has to be generated and given to the vendor or contactor. The PRC number is good from July 1st – June 30th of the following year. Therefore, any PRC numbers created this year prior to June 30th will have to be redone on July 1st. Sole proprietors are exempt from the PRC number requirement.
- McNeil & Co. – Insurance Claim – Chief is working on this.
- NYS Association of Fire Chiefs – Department Membership

Purchase Orders

1. Pioneer card for helmet shield NTE \$150 from The Fire Store
2. Firematic Supply NTE \$5,000 for repairs on apparatus 43-6
3. MES NTE \$1,000 for SCBA/bottle repairs
4. Pioneer card NTE \$250 for purchase of LDH straps from Fire Rescue Store
5. Amazon NTE \$50 for Out of Service Tags
6. Home Depot NTE \$ 350 for 4 LED Scene Lights
7. Assure Hire NTE \$100 for setup fee for background check services
8. Pittstown Fire Department for Tanker Class. PO was approved at February meeting for Tanker Class in April (NTE \$200.00). Addressee was not known at the time of the February Meeting.

GOOD & WELFARE:

Succession Planning workshop – 03/26/2026 @ 7pm

Next regular Board meeting 04/16/2026 @ 7pm

AUDIT BILLS: Commissioner Deutsch made a motion to approve all bills as presented seconded by Commissioner Hogle. Motion carried.

EXECUTIVE SESSION: - None

Commissioner Ellis made a motion to adjourn at 8:23 pm, seconded by Commissioner Hogle. Motion carried.

*Respectfully Submitted,
Joanne Poirier
Fire District Secretary*